



## **Invitation to Tender for the making of a short documentary film for Gay Health Network (GHN).**

**Closing date for receipt of tender: Tuesday 28 February 2023.**

### **Introduction**

GHN comprises a network of organisations across the island of Ireland providing resources and expertise in relation to the support, prevention and awareness of HIV and STIs, information on sexual health, mental health and wellbeing for gay and bisexual men, men who have sex with men (gbMSM) and trans people.

The Vision of the Gay Health Network is an Ireland

- that becomes a world leader in gender and sexuality rights;
- where everyone is comfortable in their sexuality, sexual orientation and gender identity; where sexual health is seen as intrinsic to our overall health;
- where communities are supported to have the knowledge, skills and resources needed to make choices about our lives, free from exploitation, discrimination, stigma and fear.

This film commission is a GHN initiative.

### **Tender Outline**

GHN invites bids from eligible individuals or organizations to produce a 10-15 minute film showcasing the experiences of LGBTQIA+ individuals in rural Ireland. The film will delve into the themes of health, well-being, and everyday life for LGBTQIA+ in rural Ireland in 2023.

The tender consists of four parts and outlines the requirements in detail:

- Part 1: Background information
- Part 2: GHN's requirements and other considerations
- Part 3: Tender process
- Part 4: General tender information, terms and conditions

Interested parties should submit a proposal by email to [info@ghn.ie](mailto:info@ghn.ie) by **Tuesday 28 February 2023**

## Part 1: Background information

### Who we are

GHN is a network of organisations across Ireland that provides support, prevention and information on HIV and STIs, sexual health, mental health and well-being for gay, bisexual and trans men.

#### What We Do:

- Development and creation of content and resources across various channels and platforms encouraging positive health choices relating to health and wellbeing for our community.
- Promotion of sexual health awareness and HIV prevention through specific programmes and campaigns.
- Ongoing development of Man2Man.ie the dedicated sexual health and HIV website for our community.
- Creation and dissemination of stories with and about members of our community.
- Publication of information to increase sector-wide communications on the issues.
- Publication of key research reports on relevant issues.
- Publication of sexual health leaflets, cards and booklets.
- Engagement in lobbying activities with governmental agencies and others to further our mission.

The mission of GHN is to work with our communities, including those most at risk, to eliminate health and social inequalities by promoting sexual and mental health and well-being.

GHN adopts the World Health Organisation (WHO) definition of sexual health as “a state of physical, emotional, mental and social well-being in relation to sexuality; it is not merely the absence of disease, dysfunction or infirmity. Sexual health requires a positive and respectful approach to sexuality and sexual relationships, as well as the possibility of having pleasurable and safe sexual experiences, free of coercion, discrimination and violence. For sexual health to be attained and maintained, the sexual rights of all persons must be respected, protected and fulfilled.” (WHO, 2006a).

GHN recognises that discrimination occurs within our communities on the basis of race; ethnicity (including Travellers); religion; gender identity and assigned sex; disability and occupation. This list is not exhaustive, and GHN endeavours to highlight and challenge such discrimination where it arises.

## Our Values

- Sex Positive Philosophy
- Human Rights & Freedom from Discrimination & Stigma
- Inclusion and Promotion of Diversity
- Social Justice and Solidarity
- Consensus Building and a Collaborative Approach
- Informed by the Lived Experience
- Integrity and Transparency

It is envisaged that this short film will adhere to GHN's vision, mission and values and embody this at all stages of the production.

Read more about our work at [www.ghn.ie](http://www.ghn.ie)

## Part 2: GHN's requirements and other considerations: Tender Outline

GHN is seeking tenders from suitably qualified individuals or organisations to create a 10-15 minute short film documenting and celebrating the experiences of LGBTQ+ persons from across rural Ireland. The film will be exhibited at the GAZE film festival 2023, with the opportunity to also enter other film festivals internationally.

While the focus will be on the everyday life of participants, some interrogation of health and well-being will inevitably be part of the story.

### Background

GHN has been awarded funding by An Roinn Leanaí, Comhionannais, Míchumais, Lánpháirtíochta agus Óige/ *Department of Children, Equality, Disability, Integration and Youth through the 2023 LGBTI Community Services Funding Call Scheme B*, to create an insightful and representative short film (10-15 minutes) that captures the reflections, thoughts and experiences of LGBTQIA+ people living in rural Ireland. We are open to experimental and innovative proposals that will illustrate life as a member of LGBTQ+ community in Ireland. This is an opportunity to be as creative as possible playing with form and ways of telling a story through the medium of film.

The film should reflect the diversity of our communities and the reality of being LGBTQIA+ in Ireland. We want to be moved, educated, entertained and surprised. We are looking for an individual/organisation who can demonstrate exceptional vision and creativity for this commission.

**Commission Aims**

The greatest way to break down stigma and remove barriers is to tell stories. With this film, we want to shine a light on rural LGBTQ+ who live their lives far from the madding crowd.

The need for representation and visibility has never been more necessary. Our films will paint an intimate portrait of LGBTQ+ individuals who have either chosen to live in rural Ireland or whose circumstances have found them there.

Beautifully shot, the film will be an honest portrayal of the ups and downs of living in rural Ireland as a member of the LGBTQ community.

Without being too prescriptive, we would love humour, pathos, surprises and above all uplifting stories that move us and also leave us hopeful. We feel these will happen naturally as the filmmakers delve deep into their practice.

Through the stories of our participants, we will collectively explore where we as a society have been, where we are and what is possible as we move to the future.

We believe stories like these will encourage, embolden and empower people in similar situations across Ireland and perhaps the world.

**Fee Proposal**

The fee proposal submitted shall be in Euro (€) and inclusive of VAT and all expenses. A breakdown of total costs should be provided. The budget for this contract is a maximum of €8,000 inclusive of all costs.

**Tax Clearance**

The successful Tenderer must be in possession of a valid tax clearance certificate for the duration of the contract. Such a valid tax clearance certificate from the Irish Revenue Commissioners must be produced by a successful Tenderer before execution of the contract. A valid tax clearance certificate means a tax clearance certificate issued by the Irish Revenue Commissioners, and Tenderers not resident in Ireland must make an application to the Irish Revenue Commissioners for such a certificate if their tender is to be considered.

**Insurance**

The successful Tenderer must produce valid public liability insurance.

### Part 3: Tender Process

Interested parties should submit a proposal to Gay Health Network at [info@ghn.ie](mailto:info@ghn.ie)

The proposal should provide the following information:

- Artist/Filmmaker(s) profile: capacity, skills, experience and knowledge
- Up to five examples of previous works, clearly labelled with title of artwork/film
- 700-word proposal outlining ideas and concepts for the commission, work plan and potential locations for filming
- Clear, well-defined film treatment
- Estimated timescale
- A detailed breakdown of costs
- Current Tax Clearance Detail
- An outline of any added value or additional information you think is relevant.

### Evaluation Criteria

Tenders will be evaluated on the information provided at the time of tender. Tenders received will be marked out of 100 as follows:

- The overall quality of the proposal (30)
- Understanding of tender requirements and approach to tender (10)
- Value for money (10)
- How it meets commission aims (10)
- Qualification and relevant experience (20)
- Marketing and public relations skills (10)
- Other, including additional suggestions (10)

Based on the above criteria, shortlisted applicants may be asked to meet with GHN at Outhouse on Capel Street or via Zoom on the **week beginning 13 March 2023**.

GHN shall notify acceptance of the tender to the successful Tenderer as soon as reasonably practicable and in any event by **end of March 2023**

Unsuccessful tenderers will be notified when the appointment of the successful tender has been confirmed.

**Queries or clarifications before 12 noon on Wednesday 22 February may be addressed to:**  
Pádraig Burke, Communications Director at [padraig@ghn.ie](mailto:padraig@ghn.ie)

Closing date for receipt of tender: **Tuesday 28 February 2023.**

Return the tender to: [info@ghn.ie](mailto:info@ghn.ie)

Late applications will not be accepted.

## **Part 4: General tendering information, terms and conditions, Terms of Appointment**

A first cut of the film should be completed by end of May 2023.

### **Notification of Tender Acceptance**

GHN shall notify acceptance of the tender to the successful Tenderer as soon as reasonably practicable and in any event by **the end of March 2023.**

### **Currency**

The currency to be used in this tender is euro and a tender proposal in any other currency will not be considered. GHN will not be liable in respect of any costs incurred by any Tenderer in the Preparation of tenders in response to this Invitation to Tender or any associated cost.

### **Tax Clearance**

The successful Tenderer must be in possession of a valid tax clearance certificate for the duration of the contract. Such a valid tax clearance certificate from the Irish Revenue Commissioners must be produced by a successful Tenderer before execution of the contract. A valid tax clearance certificate means a tax clearance certificate issued by the Irish Revenue Commissioners, and Tenderers not resident in Ireland must make an application to the Irish Revenue Commissioners for such a certificate if their tender is to be considered.

### **Ownership of Film and Copyright**

All documents produced by the consultant in connection with this appointment and submitted to GHN will be considered the property of GHN and may be used by GHN at any time, including for other projects, without the prior approval of the consultant. This does not impact the artist/filmmaker's copy and moral rights.

### **Compliance with Law**

Tenderers should be able to provide on-demand evidence of compliance with all laws applicable to the provision of the services which are the subject of the Invitation to Tender, and in particular should be able to produce evidence that they have particular regard for statutory terms relating to minimum pay and any legally binding or sectoral agreements if applicable.

**Termination**

The contract shall contain provisions reserving to GHN the right to terminate any contract awarded if it is not satisfied with the performance by the successful Tenderer of the contract. The satisfaction or dissatisfaction of GHN shall be evaluated in the context of the Tenderers proposal set out in Part 3 of this document.

**Requirements of Invitation to Tender**

Tenders not conforming to the requirements of this Invitation to Tender will not be considered and will be returned to the Tenderer.

**Subject to Contract**

This Invitation to Tender is not intended to, and does not, create or evidence any legal or binding relationship, obligation or commitment of any nature between GHN and any Tenderer. No such legally binding obligation or commitment shall come into being unless and until a formal legal contract is duly executed and delivered by GHN and the successful Tenderer.

**Disclaimer**

This document is for information only and does not constitute, and shall not be interpreted as an offer for sale, prospectus, or the basis of a contract. Candidates are recommended to read the documents thoroughly. GHN reserves the right to discontinue the procurement process at any time. No liability will be accepted for candidates' costs in connection with the procurement procedure, irrespective of the outcome, whether or not the procedure is cancelled or postponed.

**End**

**Funded by**



An Roinn Leanaí, Comhionannais,  
Míchumais, Lánpháirtíochta agus Óige  
Department of Children, Equality,  
Disability, Integration and Youth